

## Theatre Technical Information

a) Auditorium: The seating capacity is 226 seats, including 6 removable seats for patrons in wheelchairs or requiring other special seating arrangements (please provide advanced notice). This capacity **MUST NOT** be exceeded. There are two aisles. The seats are raked towards the back and rows are offset from the one in front. The auditorium is air conditioned. If wheel chair use is necessary this must be requested to the Theatre Manager with enough time to request the seat removal by the custodians.

b) Stage: 24 feet wide by 16 feet deep to proscenium arch; front apron 4 feet by 34 feet; stage left wing space 6 feet wide with exit door; stage right wing space 6 feet plus wide loading door; black deck 8 inches off auditorium floor; red velvet tabs; scrim; cyclorama and black pull curtain across back of stage. Nothing may be attached to the stage drapes.

c) Technical Booth: located at the back of auditorium and houses the sound and lighting equipment. Communication is available to the lobby via house phone and to the rest of the stage and dressing room areas by 5 clear-com headsets. Any equipment removed for a performance must be returned to the booth when finished. The technician in charge of the booth is responsible for turning on and off all equipment and lights in the booth and on stage, as well as aisle lights. There is absolutely no food or drink allowed in the tech booth. The cost of any damages sustained to the equipment as a result will be charged to the licensee and further result in those responsible being banned from using the tech booth.

d) Stage Lights: The Northern Lights Performing Arts Pavilion provides a basic lighting plot/general wash of 5 areas with no specials. Lighting is controlled by a "Fat Frog" of the Frog Series by Zero 88 Lighting Ltd., forty-eight generic channel lighting board with multiple modes of operation. The license fee includes the use of stage lights (not including arranging and changing gels). The stage lights must be controlled by a qualified operator.

All settings on the mixer and tape deck must be returned to a neutral position and any plugs removed must be returned to their original positions. If any equipment has been changed, moved or removed it must be restored to its original location or the deposit will be forfeited. Please list any sound equipment you will be bringing on a separate page and also any special power requirements you will need.

f) Digital Projector Equipment: The Northern Lights Performing Arts Pavilion is now equipped with a Sanyo Model PLV 75/80 with a LNST31A telephoto lens available for rent at a fee of \$75.00 per use.

g) Risers/Rostra: The theatre has a quantity of rostra/risers in various sizes and shapes for use by the licensee. The licensee is responsible for moving them from storage to the theatre and back again at the end of the rental agreement;

h) Dressing Rooms: One male and one female dressing room with lighted mirrors, washroom and shower. An ironing board and iron are supplied (located in the female dressing room)

i) Public Washrooms: The washrooms in the lobby are supplied clean and stocked with supplies. Should a problem arise with these facilities, the custodian on duty is to be notified at immediately. These washrooms are wheelchair accessible;

j) Special Effects - PLEASE NOTIFY US IF YOU PLAN TO USE SPECIAL EFFECTS.

1. Notices must be printed in programs and announced by way of verbal announcement, or written signs placed at the theatre entrance, regarding fog, mist, strobe lights, dry ice effects, pyrotechnics, or loud noises such as gunshots and cannon fire. Arrangements must be made with the theatre manager before using fog, mist or dry ice.
2. Live flame is not allowed at any time on or off stage. Only prop cigarettes may be used.
3. Arrangements must be made with the Theatre Manager before using fire arms, prop guns, flash pots and/or pyrotechnics of any kind. Any guns used during rehearsals and/or performances must be made inoperable on a permanent basis. The gun ownership stating that the gun is permanently inoperable must be provided to the theatre manager.

k) Backstage, exits and obstructions:

1. All exit doors, aisles and hallways must be kept free and clear of any obstructions at all times
2. No costumes, properties, etc. are to be hung from the fire equipment, emergency lighting fixtures or backstage equipment at any time;
3. Proper running lights and glow tape should be used backstage;
4. No portions of the sidewalks, entries, passages, vestibules, halls or ways of access to public utilities of the theatre will be obstructed by the licensee, or caused or permitted to be used for any purpose other than ingress and egress to and from the theatre;
5. No equipment may be set up in the aisles (eg. video cameras).